

THE
WALTER & MARIAN ENGLISH
AWARDS

GRANTEE FINAL REPORT OUTLINE

The Walter and Marian English Awards Committee is pleased to have made an Award in support of your professional development and looks forward to receiving a report describing the impact of that Award. This final report is due upon completion of your grant-funded activities and must be received by or before the deadline stated on your grant agreement.

Please submit your responses to the questions below in Microsoft Word or PDF format to englishawards@columbusfoundation.org. You are welcome to include additional information not addressed by the questions below that is pertinent to the outcomes of your Award. Feel free to attach any brochures, newspaper articles, etc.

Report of Grant Activities:

1. How were the funds from this Award used? Demonstrate by providing a brief summary of the Award-funded activities.
2. Include an itemized budget for such items as conference or training costs, travel, and other expenses where applicable. *(Note: If the entire grant has not been expended, any unused funds must be returned to The Columbus Foundation upon submission of this report.)*
3. What were the major impacts of this Award to (a) you, (b) your organization, (c) your clients, and (d) the community? Please describe any measurable results and illustrate for the Committee the impact of this Award.
4. To complete your final report, please share this form and your responses to the questions above with your executive director/CEO for their endorsement.

Award Recipient _____ Grant ID: TFB _____

Organization _____

Name of CEO/Executive Director _____

CEO/Executive Director Signature _____ Date _____

Please submit this form and your final report in Microsoft Word or PDF format to:

Hailey Stroup

englishawards@columbusfoundation.org

The Columbus Foundation
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